

# Implementation of a Safety Plan for Career & Technical Education (CTE) Classes

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Region 6 Education Service Center

## 1. Start from the entrance of your program

Doorway – Opening (Size, Threshold, Knob)

Aisle/Walkways – Size, Free of Hazards

Fire Fighting Equipment (extinguishers, blanket, drill procedures, evacuation routes)

First Aid Equipment (Kit, Safety Data Sheets, District policies-teacher responsibilities)

Personal Protective Equipment (PPE – glasses, gloves, clothing, hearing, shoes)

Cleaning Schedule

## 2. Lab/Shop area

Aisle/ Walkways

Tables

Work areas

Rules (including evacuation routes), Procedures, Expectations posted

Fire protection, First Aid, PPE

Storage Areas – Inside/Outside (secured), flammable, hazardous materials, chemicals

Environment – Lighting, ventilation, temperature, noise level, etc.

Restrooms/Changing facilities – ADA Accessible, boys & girls separate, lockable

Cleaning – Routine schedule, responsibility

Maintenance Issues – Procedures, responsibility

## 3. Equipment and Tools

Safety – Guards, shields, operating procedures

ADA Accessible – Location, storage, control switches/knobs

Meet current industry - based standards & requirements

Adequate units to meet the needs of the program (class size)

Unsafe, non-functioning, out of date materials/ supplies (removal procedure)